



POSITION DESCRIPTION

Position Title: Xavier Missionary Team Director North

Revised: June 2022

Reports To: Chief Operating Officer

General Function: The XMT Director coordinates the scheduling, preparation, delivery, and evaluation of the camp's school-year retreat programs. The director will oversee the Xavier Mission Team missionaries including their formation and community living. The XMT North director works in coordination with the XMT South Director to ensure consistency and strong collaboration between the two teams.

Requirements: The Director should be at least 21 years of age, and must bring to this position an appropriate background of education (Bachelor's Degree preferred) and experience in camp programming. Must have training and experience in teaching youth. Must have the ability to relate to diverse groups of people from all social and economic segments of the community. To properly support and interpret the mission and values of the camp, the incumbent must be a person of strong personal faith, with a positive relationship with the Catholic Church.

The human relations aspect of this position is very important, since the Team Director is responsible for supervising and nurturing staff, as well as communicating the values of the camp to current and prospective camp patrons. Personal leadership is very important. The incumbent must possess the ability to collaborate and delegate, as needed. A strong environmental ethic is important.

Principal Activities:

- Develop creative, fun, and Christ-centered retreat programming for Catholic schools, parishes, and families
- Work collaboratively with other staff to recruit, screen, interview, and retain missionary team members
- Responsible for supervising and leading the missionary team to reach their potential in work and community life
- Coordinate and organize summer camp staff training in collaboration with other staff
- Plan and implement plans for diocesan wide events such as Frassati Fest in cooperation with XMT south and Love Begins Here Staff
- Communicate the vision of Camp Gray's mission to parishes, schools, and other entities
- Work collaboratively with Summer Camp Director on summer programming as needed
- Recommends new program options to the COO

Essential Functions:

- ◆ Living an active life of faith and virtue
- ◆ Ability to communicate procedures and regulations to staff and campers
- ◆ Ability, both visual and auditory, to identify safety hazards and monitor camper and staff behavior
- ◆ Ability to understand and implement behavior-management techniques
- ◆ Physical mobility and endurance to maintain constant supervision of campers and staff
- ◆ Ability to communicate with and collaborate with staff peers and campers in providing program leadership and instruction
- ◆ Ability to understand and communicate the camp's spiritual vision